

## EXAMPLE OF IDI SCENARIO FOR THE PROJECT TEAM / STAFF

### I. Project implementation

1. Have you previously participated in similar projects? If so, in which? In what role did you participate in them?
2. What are your current obligations related to the implementation of this project?

### II. Project implementation process

1. How did the recruitment process take place? Have the planned number of people been obtained? Did you encounter any difficulties during the recruitment process? What were they? Did the project attract the interest of the people it was intended for?
2. Have people participating in this project made any comments on how it was implemented? What were they about? Have any changes been introduced as a result of these opinions?
3. Has the design of the project been modified so far for any other reason? What were these changes about? What they were caused by?
4. Does the project need further changes? What could be improved in its implementation? Does the project need to be supplemented with any additional elements? If so, what kind of elements?
5. Are the planned outputs and outcomes being achieved in the project? Is everything proceeding according to the planned schedule and budget?
6. Do you see any risks to the project implementation / achievement of the intended level of outputs and outcomes? If so, which ones? How can you counteract them?

### III. Assessment of the achievements up to now

1. What elements made the project implementation easier?
2. What elements hindered the implementation of the project? What were the reasons for these difficulties? How did you try to deal with them?
3. Are there any resources (e.g. human, time, organisational, technical, financial) that would make the project easier to implement? What other changes could facilitate the project's implementation?
4. What changes would help to better tailor the project to the needs of the recipients?
5. Please list the strengths / weaknesses of this project.

