

Tool 7. Table for summarizing information from interviews

	Person 1	Person 2	Person 3
<p>Information about the interviewee (place of employment, work experience, participation in other training courses on this subject)</p>			
<p>Adequacy of training to the needs of the interviewee (subject, level, method of conducting training, assessment of training materials, missing elements, organisation method)</p>			
<p>Impact and sustainability of training effects (usefulness of acquired knowledge and skills, their impact on the professional situation and personal development of the interviewee)</p>			
<p>Summary (strengths and weaknesses of the training, additional comments, recommendations – what should be changed in the future and how)</p>			

